



5/ *sector 44*
ATTORNEY'S DOCKET NO: B1090/7000

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: Edward B. Rodgers, Hugues P. Steinier, and Thomas R. Leonard
Serial No: 09/805,957
Filed: March 14, 2001
For: METHOD AND APPARATUS FOR FORMING LINKED MULTI-USER
GROUPS OF SHARED SOFTWARE APPLICATIONS
Examiner: Unassigned
Art Unit: 2152

CERTIFICATE OF MAILING UNDER 37 C.F.R. §1.8(a)

The undersigned hereby certifies that this document is being placed in the United States mail with first-class postage attached, addressed to the Commissioner for Patents, Washington, D.C. 20231, on the 13th day of August, 2001.

Richard Giunta
Richard F. Giunta, Reg. No. 36,149

BOX: MISSING PARTS
COMMISSIONER FOR PATENTS
WASHINGTON, D.C. 20231

TRANSMITTAL LETTER

Sir:

Transmitted herewith for filing are the following documents in the above-identified application.

- Response to the Notice to File Missing Parts
- Copy of Notice to File Missing Parts of Application
- Declaration for Patent Application
- 10 Sheets of Substitute Drawings (Figs. 1-10)
- Return Receipt Postcard

If the enclosed papers are considered incomplete, the Mail Room and/or the Application Branch is respectfully requested to contact the undersigned collect at (617)720-3500, Boston, Massachusetts.

A check in the amount of \$65.00 is enclosed to cover the surcharge. If the fee is insufficient, the balance may be charged to the account of the undersigned, Deposit Account No. 23/2825. A duplicate of this sheet is enclosed.

Respectfully submitted,

Edward B. Rodgers, et al.

By: *Richard Giunta*
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Docket No. B1090/7000
Dated: August 13, 2001
X (8/13/01)



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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/805,957	03/14/2001	Edward Briscoe Rodgers	B1090/7000

CONFIRMATION NO. 4100

23628
WOLF GREENFIELD & SACKS, PC
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600 ATLANTIC AVENUE
BOSTON, MA 02210-2211

FORMALITIES LETTER



OC00000006174948

Date Mailed: 06/13/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

Arceau

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE